

## Sample Certification Letter

Re: ( PROJECT NAME)  
( SPR PROJECT NUMBER)

### **General Certification**

Based upon our field inspection of the finished project, it is to the best of my judgment that the referenced project was built in accordance with the approved plans and specifications. Any and all field changes to the approved construction plans shall be noted on the as-built Record drawings.

### **Infrastructure Costs**

The following improvements/additions were made to the public infrastructure:

- |                                 |        |
|---------------------------------|--------|
| 1. Water                        | AMOUNT |
| 2. Sanitary Sewer               | AMOUNT |
| 3. Drainage                     | AMOUNT |
| 4. Streets                      | AMOUNT |
| 5. Work within the Right-of-Way | AMOUNT |

### **Punchlist Item Statement**

The following punch-list items remain incomplete:

- |                |        |
|----------------|--------|
| 1. DESCRIPTION | AMOUNT |
| 2. DESCRIPTION | AMOUNT |
| 3. ETC...      |        |

Or

No punchlist items were identified at the Final Inspection.

### **Stormwater Pond Certification**

I hereby certify that I have checked the as-built elevations of the stormwater pond(s) and compared them with the accepted design basin. It is my professional opinion that the volume of the constructed basin meets the design requirements.

As-built volume of detention basin \_\_\_\_\_

Design volume of detention basin \_\_\_\_\_

( P.E.s Signature)

Revised 04/2006